



Weatherization Contractor Quotation Solicitation March 15, 2021

Community Services Agency Development Corporation (CSADC) is soliciting contractors to submit quotations to provide residential Weatherization services to approximately 68 homes/apartments in Washoe County. The scope of work may include the installation of a variety of energy conservation measures designed to reduce energy usage in a household and/or appliance installation.

At a minimum, contractors must meet the following requirements to participate in this program:

- Possess appropriate Nevada business and contracting licenses, insurance and bonding; and if applicable, Manufactured Housing Division License; and
- Have not been debarred from any public contract (federal, state or local)

Interested and qualified contractors may request a copy of the Request for Quotation Packet by sending an email, letter, or fax to:

CSADC Weatherization Program
ATTN: Jessica Mahon
P.O. Box 10167
Reno, NV 89510-0167

Email: jmahon@csareno.org
Fax: (775) 786-5743

The following are the key dates for this procurement:

Activity	Dates*
Issue Request for Quotation (RFQ)	March 15, 2021
Conduct Bidders Teleconference Conference Line: 1-775-473-9019, ID 456789#	March 30, 2021 @ 9:00 AM
Issue Modifications, if applicable	March 31, 2021
Deadline for submission , 1094 E. 8 th St, Reno, NV	April 15, 2021 @ 5:00 p.m.
Opening of Quotations, Available to the public via teleconference Conference Line: 1-775-473-9019, ID 456789#	April 16, 2021 @ 9:00 a.m.
Conduct Evaluation	April 19 – 21, 2021
Select Vendor/Offeror(s)	April 22, 2021
Issue Notice of Award	April 23, 2021
Execute Contract with Selected Contractor(s)	April 26 – May 14, 2021
2021-22 Pricing Agreements Due for Contractors on 1-Year Extensions	May 14, 2021

**Community Services Agency reserves the right to proceed under a modified version of this schedule, if required.*

The right is reserved to reject any and all quotations or to accept quotations best suited for the interests of the CSADC Weatherization Program.

CSADC encourages all small, minority, and women business enterprises to submit bids for Weatherization services.